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E-Institute Charter Schools, Inc. Governing Board

Meeting Minutes

August 31, 2020

I. Call to order

Charlotte McGettigan called to order the regular meeting of **E-Institute Charter School, Inc. Governing Board** at **4:00 p.m.** on **August 31, 2020** at **E-Institute Grovers, 4744 W. Grovers Avenue, Glendale, AZ 85308.**

II. Roll call

Charlotte McGettigan for Kelly Marble conducted the roll call. The following persons attended the board meeting: Timothy Smith, Shannon Smith, Danell Stephenson and Kelly Hicks. Julita Deddo was not in attendance.

III. Open Issues

None discussed at this time.

IV. New Business

Approval of Minutes from Last Meeting

Charlotte McGettigan for Kelly Marble asked the board members if they received a copy of the August 12, 2020 Board Meeting Minutes for their review. All of the board members acknowledged receipt of the minutes.

Shannon Smith made the motion to approve the minutes.

Danell Stephenson seconded the motion to approve the minutes. Timothy Smith, Shannon Smith, Kelly Hicks and Danell Stephenson voted in favor of the motion to approve the minutes.

Presentation/Approval of the COVID-19 Mitigation Plan for E-Institute.

Charlotte McGettigan for Kelly Marble asked the board members if they received a copy of COVID-19 Mitigation Plan for E-Institute. All of the board members acknowledged receipt of the COVID-19 Mitigation Plan for E-Institute.

Charlotte McGettigan for Kelly Marble asked if there were any questions regarding the COVID-19 Mitigation Plan for E-Institute and there were none.

Danell Stephenson made the motion to approve the COVID-19 Mitigation Plan for E-Institute.

Kelly Hicks seconded the motion to approve the COVID-19 Mitigation Plan for E-Institute.

Kelly Hicks, Timothy Smith, Shannon Smith and Danell Stephenson voted in favor of the motion to approve the COVID-19 Mitigation Plan for E-Institute.

V. Adjournment

Timothy Smith adjourned the meeting at 4:26 p.m.

Minutes submitted by: Charlotte McGettigan for Kelly Marble