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## ***E-Institute Charter Schools, Inc. Governing Board***

### ***Meeting Minutes***

August 12, 2020

#### **I. Call to order**

Kelly Marble called to order the regular meeting of **E-Institute Charter School, Inc. Governing Board** at **3:45 p.m. on August 12, 2020** at **E-Institute Grovers, 4744 W. Grovers Avenue, Glendale, AZ 85308**.

#### **II. Roll call**

Kelly Marble conducted the roll call. The following persons attended the board meeting: Timothy Smith, Kelly Hicks, Shannon Smith and Vicki McFarland. Juli Deddo and Shannon Danell Stephenson were not in attendance.

#### **III. Open Issues**

None discussed at this time.

#### **IV. New Business**

##### **Approval of Minutes from Last Meeting**

Kelly Marble asked the board members if they received a copy of the July 13, 2020 Board Meeting Minutes for their review. All of the board members acknowledged receipt of the minutes.

Shannon Smith made the motion to approve the minutes.

Kelly Hicks seconded the motion to approve the minutes. Timothy Smith, Shannon Smith and Kelly Hicks voted in favor of the motion to approve the July 13, 2020 minutes.

### **Presentation/Approval of the E-Institute Face Covering Policy**

Kelly Marble asked the board members if they received a copy of the E-Institute Face Covering Policy. All board members acknowledged receipt of the E-Institute Face Covering Policy. Kelly Marble asked the board members if they had any questions. Kelly Hicks talked about a contradiction regarding who is not required to wear the face coverings. Should it be children under 2 or students under the age of 5? The board agreed to approve the face covering policy with the following change: Face coverings should not be worn by students under the age of five unless they are in Kindergarten. The other correction the board made was to Face Shields. Face Shields may be an acceptable alternative to face coverings only for individuals that are unable to wear a face mask or cloth face covering. Kelly Marble asked if there were any more questions and the board said no.

Shannon Smith made the motion to approve the E-Institute Face Covering Policy with the board's corrections.

Kelly Hicks seconded the motion.

Timothy Smith, Kelly Hicks and Shannon Smith voted in favor of the motion to approve the E-Institute Face Covering Policy with the board's corrections.

### **Presentation/Approval of the Distance Learning Plan**

Kelly Marble asked the board members if they received a copy of the Distance Learning Plan. All board members acknowledged receipt of the Distance Learning Plan. Kelly Marble asked the board members if they had any questions. Shannon Smith wanted to let Vicki McFarland know how much she appreciated all of the hard work and long hours Vicki, Joe Bennett and the principals put into this plan. Tim Smith talked about how the Distance Learning Plan will give the students more flexibility with attendance and also appreciated all of the hard work and long hours that went into making this plan.

Shannon Smith made the motion to approve the Distance Learning Plan.

Kelly Hicks seconded the motion.

Timothy Smith, Kelly Hicks and Shannon Smith voted in favor of the motion to approve the Distance Learning Plan.

## **V. Adjournment**

Timothy Smith adjourned the meeting at 3:57 p.m.

Minutes submitted by: Kelly Marble